



# Fork Union Military Academy

## Unexcused Absence Policy

A. Parent Statement of Support: Below is the parent statement of support signed by each cadet's parent/guardian during the admissions process. The statement of support relays intent to support and abide by the attendance policy as outlined below:

1. I acknowledge that cooperation between parents/guardians and Fork Union Military Academy is essential to my cadet's potential success. I agree with and expect my son to uphold and support the policies, rules, and regulations of the academy. I agree to cooperate with and support the Academy faculty and staff members in all matters on mentoring, discipline, and the administration of the military-styled educational program. I appreciate the military culture of the Academy and that the uniform is an integral aspect of that culture. I agree to replace unserviceable or lost uniform items.
2. I will support all parades, Extra Duty, leave, and day pass policies and will respect the scheduled times and dates that are posted for mandatory activities (parades), leaving, or returning to campus. I understand he is to leave and return in the proper uniform, and he will be held accountable for failing to follow proper leave procedures and for failing to return on time. Tours, demerits, and probationary status may impact leave and day pass approval, as well as participation in athletic events, and activities.
3. I recognize the importance of effective communication between parents and the academy staff and will discuss problems or issues with the appropriate person, beginning with the Teach, Advise, and Coach (TAC) Officer. I will encourage my son to do the same.

Offense	Consequences
1 <sup>st</sup> Unexcused Absence	<ol style="list-style-type: none"> <li>1. The student will be issued demerits for "absent required activity" (class)</li> <li>2. Make-up work could receive deductions of up to 50%</li> </ol>
2 <sup>nd</sup> Unexcused Absence	<ol style="list-style-type: none"> <li>1. The student will be issued demerits for "absent required activity" (class)</li> <li>2. The student's final grade in the course will be reduced by 10%</li> </ol>
3 <sup>rd</sup> Unexcused Absence	<ol style="list-style-type: none"> <li>1. The student will be issued demerits for "absent required activity" (class)</li> <li>2. The student's final grade in the course will be reduced by 20%</li> </ol>
4 <sup>th</sup> Unexcused Absence	<ol style="list-style-type: none"> <li>1. The student will be issued a failing grade for the course and will be placed on academic suspension for the remainder of the academic term</li> </ol>
Unexcused Absences on Exam Day	<ol style="list-style-type: none"> <li>1. The student will receive a "0" on the final exam and will not be permitted to make-up the final exam</li> </ol>